



## BOARD OF DIRECTOR STATEMENT OF RESPONSIBILITY

---

As a board member of the Parasol Tahoe Community Foundation, I understand that my duties and responsibilities include the following:

1. I have a fiduciary responsibility, along with the other Board members, for the Parasol Tahoe Community Foundation. It is my duty to understand the budget, to be active in the financial planning process, and to understand financial statements, investments and financial policies of the Foundation.
2. As a member of the Board, I have pledged myself to carry out the mission of the Parasol Tahoe Community Foundation and promote the success of the Foundation while adhering to the highest standards of ethics and the other policies and procedures established by the Board.
3. I will give, what is for me, a substantial donation. There is no dollar amount set, as it is a personal commitment. I may give this as a one-time donation each year, or I may pledge to give a certain amount several times during the year.
4. I will actively engage in fundraising events for the Parasol Tahoe Community Foundation in whatever ways are best suited to me. These may include, in addition to participating in special events, writing mail appeals, and the like. There is no set amount of money that I must raise because I am making a good-faith agreement to do my best, and bring in as much money as I can.
5. I will make a good-faith effort to attend all board meetings every year and will participate actively in all committee assignments. I understand that commitment to the Board will involve a good deal of time, and will require me to volunteer for the Parasol Tahoe Community Foundation.
6. I understand that my term of office as a member of this Board is for three years and is renewable.
7. I will agree to attend as many of Parasol's events and activities in the community as possible, with the understanding that my support of the Parasol Tahoe Community Foundation may include public appearances.
8. I have received an orientation, as well as a Login/Password to the secure Board Member section of the Parasol Tahoe Community Foundation web site. I understand that I can refer to this section at any time for further information regarding the organization, board member contact information and board packets.

9. I understand that no quotas have been set for Board membership, that no rigid standards of measurement and achievement have been formed. Every Board member is making a statement of faith about every other Board member. We trust each other to carry out the above agreements to the best of our ability, each in our own way, with knowledge, approval and support of all.
10. I understand that as part of my volunteer commitment to the Parasol Tahoe Community Foundation, I will become a member of at least one of the Board's committees. Since a member of the Board must be the chair of each committee, I understand that I may be called upon to fill such a position if the need arises.
11. I understand that as a member of the Board, I will consider nominations for Board offices and, if elected to an office, will carry out the duties of the position to the best of my ability.
12. I understand the importance of confidentiality and will hold all information received, discussed, etc., in strictest confidence in accordance with the Foundation's confidentiality policy.
13. I recognize the official spokespersons to be the Board Chair and foundation CEO and will refrain from representing Parasol in an official capacity unless authorized by the Board to do so for a specific event or purpose.

<b>Agreed to by:</b>	
_____	_____
<b>Signature</b>	<b>Date</b>
_____	
<b>Print Name</b>	